



Meeting	Cabinet Member for Climate Emergency Decision Day
Date and Time	Friday, 24th March, 2023 at 10.00 am.
Venue	Walton Suite, Winchester Guildhall and streamed live on YouTube at www.youtube.com/winchestercc

Note: This decision day is being held in person at the location specified above. Members of the public should note that the meeting will be streamed live to the council's YouTube channel (www.youtube.com/winchestercc)

A limited number of seats will be made available at the above named location however attendance must be notified to the council at least 3 working days before the decision day. Please note that priority will be given to those wishing to attend and address the decision day over those wishing to attend and observe.

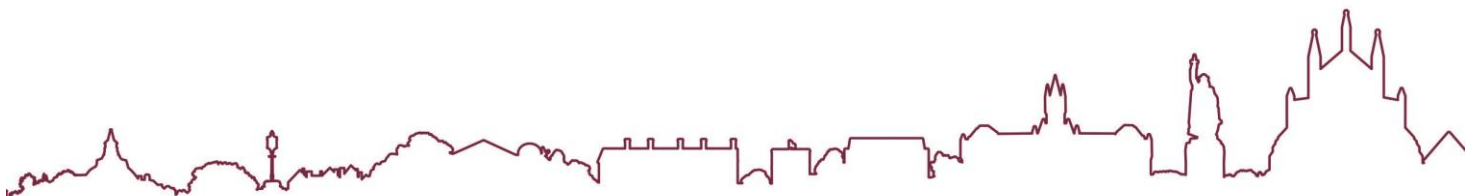
AGENDA

PROCEDURAL ITEMS

- 1. Disclosure of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.
Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

BUSINESS ITEMS

- 2. Public Participation**
– to note the names of members of the public wishing to speak on items for decision
Note: members of the public wishing to speak about a particular agenda item are required to register three working days in advance if they wish to speak at a Cabinet Member Decision Day.



Members of the public and visiting councillors may speak at decision days on a specific item due for decision, provided they have registered to speak three clear working days in advance. Please contact Democratic Services by **5pm on Monday, 20 March, 2023** via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.

3. **Visiting Councillors Representation**

To note any request from visiting councillors to make representations on an item for decision.

Note: Councillors wishing to speak about a particular agenda item are required to register three working days in advance if they wish to speak at a Cabinet Member Decision Day. Councillors will normally be invited by the Chairman to speak during the appropriate item (after the Cabinet Member's introduction (and any comments from the leading officer) and any public participation).

4. **Good Food Charter (DD63) (Pages 5 - 20)**

Laura Taylor
Chief Executive

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



16 March 2023

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer
Tel: 01962 848 438 Email: cbuchanan@winchester.gov.uk

TERMS OF REFERENCE

Cabinet Member for Climate Emergency Decision Day – Included within the Council's Constitution (Part 3, Section 2)

Public Participation

Representations will be limited to a maximum of 3 minutes, subject to a maximum 15 minutes set aside for all questions and answers.~

To reserve your place to speak, you are asked to **register with Democratic Services three clear working days prior to the decision day** – please see public participation agenda item above for further details. People will be invited to speak in the order that they have registered, subject to the maximum time period allowed for speaking not being exceeded. Public Participation is at the Chairperson's discretion.

Filming and Broadcast Notification

This decision day will be recorded and broadcast live from the Council's YouTube channel. The decision day may also be recorded and broadcast by the press and Members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#). Please note that the video recording is subtitled, but you may have to enable your device to see them (advice on how to do this is on the meeting page).

Disabled Access

Disabled access is normally available, but please phone Democratic Services on 01962 848 264 or email democracy@winchester.gov.uk to ensure that the necessary arrangements are in place.

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DD63

DECISION TAKER: Councillor Kelsie Learney, Cabinet Member for Climate Emergency

REPORT TITLE: GOOD FOOD CHARTER

24 MARCH 2023

Contact Officer: Anna Wyse Tel No: 01962 848538 Email: awyse@winchester.gov.uk

WARD(S): ALL

PURPOSE

The Winchester Food Partnership has launched a Good Food Charter (see Appendix 1) and is asking local individuals, businesses and organisations to sign the charter and make a pledge.

The Winchester Food Partnership (WFP) was formed in 2017 when a range of stakeholders came together over the shared interest in the development of sustainable food practices across Winchester District. In 2019 the Partnership became a member of the Sustainable Food Places movement and is a supporter of its Veg Cities campaign.

The council's Carbon Neutrality Action Plan acknowledged that the challenge of being a carbon neutral council and district is something that needs to be met by all of us working and acting collectively. Therefore campaigns and collaboration form an integral part of the delivery approach and the council will support campaigns and initiatives across the district that deliver carbon saving and increase sustainability such as Sustainable Food City.

As an active member of the Winchester Food Partnership already delivering actions against a number of the Good Food Charter values, and in recognition of the need to collaborate with partners on campaigns if we are to be greener faster and achieve carbon neutrality, it is proposed that the council signs the Charter and makes a pledge.

RECOMMENDATIONS:

1. To approve Winchester City Council signing the Winchester Food Partnership Good Food Charter

2. To approve the City Council's Good Food Charter pledge as:
"Winchester City Council pledges that when it offers catering at events and meetings it organises it will be on a vegetarian by default basis"

IMPLICATIONS:

1 COUNCIL PLAN OUTCOME

- 1.1 The council has added to its Council Plan 2023 priorities the enhanced focus to be greener faster in recognition of the “climate emergency and the pressing need to reduce the Winchester district’s carbon footprint.” Being an active member of the Winchester Food Partnership helps achieve the overarching priority to tackle the climate emergency and create a greener district. Supporting local food growing, reducing food waste and considering our food choices will help reduce the council’s and district’s carbon emissions.
- 1.2 Access to healthy, affordable food supports the Living Well priority by addressing issues of health inequalities and supports the council’s enhanced focus on the Cost of Living crisis by increasing food security.

2 FINANCIAL IMPLICATIONS

- 2.1 There are no costs to becoming a signatory of the Good Food Charter and it is free to be a member of the Winchester Food Partnership.

3 LEGAL AND PROCUREMENT IMPLICATIONS

- 3.1 There are no legal implications for the council in signing up to the Good Food Charter. The pledge that the council is making at the time of signing is voluntary and places no legal obligation on the council. The council will undertake its best effort to deliver the pledge through its contracting and procurement procedures. Guildhall events where customers hire the rooms and pay for catering and catering facilities at Chesil Lodge will be excluded.
- 3.2 The council pledge “that when it offers catering at events and meetings it organises it will be on a vegetarian by default basis” can be achieved by specifying this in catering procurement tenders/quotes.

4 CONSULTATION AND COMMUNICATION

- 4.1 As part of Food Waste Action Week the University of Winchester hosted an open event on the 8th March. The Winchester Food Partnership attended to promote a number of different themes, including food waste prevention and the official launch of the Good Food Charter. The event was for both members of the public as well as local businesses and was well attended. Information was provided on how to reduce or avoid unnecessary food waste and those present were encouraged to sign the charter with a commitment to one or two goals contained within.
- 4.2 The Vice-Chancellor, Professor Sarah Grier, signed the Good Food Charter on behalf of the University of Winchester at the above event along with representatives of the Hampshire Hospital NHS Foundation Trust.

4.3 Signing the Charter also addresses outcomes of the Winchester Climate Assembly held October 2020 which recommended eating local seasonal food and reducing food waste.

4.4 A route to advice staff of the approach will be mapped to communicate the change to the organisation. We can add this to the sustainable procurement guide as well.

5 ENVIRONMENTAL CONSIDERATIONS

5.1 The environmental benefits of supporting local food growing, retailing and eating includes reduced carbon emissions from transporting products shorter distances, reducing the need to travel to buy food, reducing water use by encouraging seasonal product consumption and reducing waste and packaging.

6 PUBLIC SECTOR EQUALITY DUTY

6.1 The Good Food Charter and the Winchester Food Partnership seeks to address issues of access to healthy and affordable food, regardless of income. The United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level, 22 December 2021 was published by DEFRA. It identifies that “92% of households in the UK reported they were food secure. However, 8% reported being food insecure, and of this, 4% reported low food security and another 4% very low food security. Food insecurity is not evenly spread across society, with age, disability, ethnicity, and geographical location all factors affecting household food security.”

6.2 The PSED assessment is attached at Appendix 2.

7 RISK MANAGEMENT

7.1 Based on the risk assessment signing the Good Food Charter and making the proposed pledge both are considered low risk to the council.

Risk	Mitigation	Opportunities
Financial Exposure Very low risk that the cost of catering vegetarian food is more expensive than including meat and fish options.	Best value in selecting catering suppliers is part of the council's contract procedure rules.	
Exposure to challenge Very low risk of challenge <ul style="list-style-type: none">to the authority to sign the Good Food Charter.from food producers at	Formally taking the decision to sign the Charter in public is compliant with the council's constitution and	Making this pledge would reduce the likelihood of challenge to the council's commitment to reducing impact on climate change.

the exclusion of meat and fish from catering supply.	enables public scrutiny.	
Innovation	N/A	N/A
Reputation The council reputation is negative impacted by the actions of the Winchester Food Partnership and its campaigns and through its support of the Good Food Charter	The council is an active member of the partnership and a number of working groups which will help mitigate any actions or campaigns that are in conflict with council.	
Achievement of outcome The benefits arising the Good Food Charter are at risk if very few people or organisation sign-up, make pledges and implement them	The WFP will promote the Good Food Charter seeking as many pledges as possible and will monitor if these are realised.	The council becoming a signatory of the Charter will help in its promotion by demonstrating community leadership and support.
Property	N/A	N/A
Community Support See reputation		
Timescales	N/A	N/A
Project capacity	N/A	N/A
Other	N/A	N/A

8 OTHER KEY ISSUES

8.1 None

9 SUPPORTING INFORMATION:

9.1 **Winchester Food Partnership's Good Food Charter**

9.2 The WFP is asking organisations, including the council, to sign up to support the values and vision in its Good Food Charter, and make a pledge to help realise the vision.

9.3 The vision "is to create a healthy and sustainable food culture for people living and working in the Winchester District, regardless of income." The values are grouped under three themes: Good for People; Good for Business and Good for the Planet.

9.4 Suggested pledges for businesses, organisations and groups are:

- a) Become a living wage employer
- b) Join a good food campaign
- c) Procure local sustainable and responsibly sourced food
- d) Encourage volunteering with local food projects as part of your community engagement
- e) Provide opportunities to grow food at work and in the community

9.5 We are already a Living Wage employer. We held a Carbon Neutrality Open Forum event in Winchester Green Week (Sept 2022) on Food and Waste (with Winchester Food Partnership & BIFFA). The emerging Local Plan contains policies to support allotments and growing and we also provide allotments. Through our small and project grants we have funded local groups to establish community gardens. Our staff Green Team collects food waste for composting and hope to start growing herb beds. We are members of the Winchester Food Partnership including its Food and Climate Working Group. Hampshire Farmer's Market trades regularly in the city and the council's weekly street market supports a number food traders.

9.6 As the council is already active across a number of the suggested pledges it is proposed that it makes its own pledge to provide catering at its events and meetings on a "vegetarian by default" basis. Special dietary or alternative options would be available on request.

10 OTHER OPTIONS CONSIDERED AND REJECTED

10.1 The option not to sign the Good Food Charter has been rejected as this prevents the opportunity of being part of a district wide campaign championed by a local partner and which helps with the council's greener faster ambition.

10.2 The option to sign the Charter but not make a pledge has been rejected. The pledge demonstrates commitment and ensure that the Charter achieve the outcomes and the benefits are realised.

10.3 The option to select a pledge from those suggested by WFP has been rejected. The council is already acting across a number of those identified, so to have real meaning a new pledge specific the council and using the lever of procurement it has available has been proposed.

BACKGROUND DOCUMENTS:-

Previous Cabinet/Committee Reports or Cabinet Member Decisions:-

NONE

Other Background Documents:-

None

APPENDICES:

Appendix 1: Winchester Food Partnership's Good Food Charter

Appendix 2: Public Sector Equality Duty Impact Assessment

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GOOD FOOD CHARTER

Food systems create 40% of greenhouse gas emissions (IPCC 2022) and biodiversity in the UK has fallen by 70% since 1970. Our actions can help to combat the climate and nature emergency.

Good food is vital to the quality of all our lives. As well as being tasty, healthy and affordable the food we eat should be good for nature, good for workers, good for local businesses and good for animal welfare. Our vision is to create a healthy and sustainable food culture for people living and working in the Winchester District, regardless of income.

1. Good for People

- Ensure everyone has access to **healthy, nutritious, affordable and ethically sourced food**, and to information that promotes better food choices.
- Inspire people about good food and provide opportunities to develop **food growing, cooking and buying skills**.
- **Work closely with food providers**, manufacturers, retailers and caterers to provide good, safe, sustainable and culturally appropriate food; to promote the health and wellbeing of the people they serve.
- Work together to **tackle and eradicate food poverty**.
- Ensure workers throughout the food chain have **excellent working conditions and are fairly paid** for their work.

2. Good for Community

- Give **businesses that support the local food economy** by producing and selling local, healthy and sustainable food, the opportunity to grow and thrive in Winchester.
- Encourage new and innovative working practices so public and private sector bodies can **promote the local food economy** by procuring good quality and sustainable food.
- Ensure planners and policy-makers enable communities to access land, buildings and other resources that **enable people to innovate and take more control of their food**.

3. Good for the Planet

- Support food production that **protects and enhances natural ecosystems** and resources; promote high animal welfare standards; reduce food miles, packaging and waste; and increase composting and recycling.
- Maximise the use of green space and brownfield sites in and around the Winchester District so people can grow their own food.

By signing this Charter you agree to support the values and vision of Winchester Food Partnership and sign up to at least one good food pledge overleaf. We'll add you to our mailing list so you can be the first to know about upcoming events, volunteer opportunities and good food news in the district.

Signature

Date

Email

I pledge to:- _____

You can do things today to make the food you eat better for you, better for the planet, better for your community. Pledge to do one or more to show your support for a world of good food for all.

Joining our partnership is free, and all you need to do is sign the Charter with a pledge around what you are doing, or are planning to do, to support the vision of the Charter.

Visit winchesterfoodpartnership.mediavoid.net



Some suggested PLEDGES - or make your own

FOR INDIVIDUALS

1. Shop locally at independent stores and restaurants
2. Waste less! Food, packaging, water & energy. Visit <https://lovefoodhatewaste.com/>
3. Buy more sustainable and responsibly sourced products like <https://www.fairtrade.org.uk/>
4. Stop buying single-use water bottles & refill yours from the tap
5. Include more plant based food in your diet
6. Grow your own vegetables & herbs at home or with a group

Visit <https://www.goodtogrowuk.org/map/winchester-eastleigh>

FOR BUSINESSES, ORGANISATIONS & GROUPS

1. Become a living wage employer
2. Join a good food campaign
3. Procure local sustainable and responsibly sourced food
4. Encourage volunteering with local food projects as part of your community engagement
5. Provide opportunities to grow food at work and in the community



WANT TO DO MORE?

Download the Charter at: <https://winchesterfoodpartnership.mediavoid.net>, put it on display and promote the actions to your neighbours, staff, customers or members.

- Encourage others to join Winchester Food Partnership.
- Let us know what you are doing so we can add you to the Winchester Good to Grow map.
- Join our steering group!

Contact us at <https://winchesterfoodpartnership.mediavoid.net> or call 01962 713392



Winchester City Council

Equality Impact Assessment Template (EIA)

Section 1 - Data Checklist

When undertaking an EIA for your policy or project, it is important that you take into consideration everything which is associated with the policy or project that is being assessed.

The checklist below is to help you sense check your policy or project before you move to Section 2.

		Yes/No	Please provide details
1	Have there been any complaints data related to the policy or project you are looking to implement?	NO	
2	Have all officers who will be responsible for implementing the policy or project been consulted, and given the opportunity to raise concerns about the way the policy or function has or will be implemented?	YES	Procurement has been consulted Legal and monitoring officer
3	Have previous consultations highlighted any concerns about the policy or project from an equality impact perspective?	NO	There have been no previous consultations
4	Do you have any concerns regarding the implementation of this policy or project? <i>(i.e. Have you completed a self-assessment and action plan for the implementation of your policy or project?)</i>	NO	The pledge seeks to provide vegetarian food by default at council events and meetings etc. when catering is purchased or supplied. It does not prevent those attending council events to request any special dietary requirements.
5	Does any accessible data regarding the area which your work will address identify any areas of concern or potential problems which may impact on your policy or project?	YES	United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level 22 December 2021. DEFRA "According to the most recent data for all UK households in the Family Resources Survey for FYE 2020, 92% of households in the UK reported they were food secure. However, 8% reported being food

		Yes/No	Please provide details
			<p>insecure, and of this, 4% reported low food security and another 4% very low food security. Food insecurity is not evenly spread across society, with age, disability, ethnicity, and geographical location all factors affecting household food security.”</p> <p>United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK www.gov.uk</p>
6	Do you have any past experience delivering similar policies or projects which may inform the implementation of your scheme from an equality impact point of view?	YES	
7	Are there any other issues that you think will be relevant?	NO	

Section 2 - Your EIA form

Directorate: Place	Your Service Area: Community & Wellbeing	Team: Sustainability	Officer responsible for this assessment: Susan Robbins Corporate Head of Economy & Community	Date of assessment: 6 March 2023
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	Question	Please provide details
1	What is the name of the policy or project that is being assessed?	Winchester Food Partnerships Food Charter
2	Is this a new or existing policy?	New
3	Briefly describe the aim and purpose of this work.	
4	What are the associated objectives of this work?	
5	Who is intended to benefit from this work and in what way?	Residents, businesses and community groups.
6	What are the outcomes sought from this work?	To reduce food waste, and impact on the environment. Reduce carbon emissions.
7	What factors/forces could contribute or detract from the outcomes?	
8	Who are the key individuals and organisations responsible for the implementation of this work?	Winchester Food Partnership is responsible for the Food Charter
9	Who implements the policy or project and who or what is responsible for it?	Officers responsible for procuring catering Procurement in promoting and monitoring this new approach to procuring catering Sustainability and communications teams in promoting this catering approach

		Please select your answer in bold . Please provide detail here.		
10a	Could the policy or project have the potential to affect individuals or communities on the basis of race differently in a negative way?	Y	N	Accessibility to food options will still be made available on request. Supporting accessibility to affordable food can help to address issues of food insecurity

				that can be disproportionately experienced with ethnicity as a factor.
10b	What existing evidence (either presumed or otherwise) do you have for this?	United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK (www.gov.uk)		
11a	Could the policy or project have the potential to affect individuals or communities on the basis of sex differently in a negative way?	Y	N	
11b	What existing evidence (either presumed or otherwise) do you have for this?			
12a	<p>Could the policy or project have the potential to affect individuals or communities on the basis of disability differently in a negative way?</p> <p><i>you may wish to consider:</i></p> <ul style="list-style-type: none"> • Physical access • Format of information • Time of interview or consultation event • Personal assistance • Interpreter • Induction loop system • Independent living equipment • Content of interview) 	Y	N	Supporting accessibility to affordable food can help to address issues of food insecurity that can be disproportionately experienced by people with disabilities
12b	What existing evidence (either presumed or otherwise) do you have for this?	United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK (www.gov.uk)		
13a	Could the policy or project have the potential to affect individuals or communities on the basis of sexual orientation differently in a negative way?	Y	N	
13b	What existing evidence (either presumed or otherwise) do you have for this?			
14a	Could the policy or project have the potential to affect individuals on the basis of age differently in a negative way?	Y	N	Supporting accessibility to affordable food can help to address issues of food insecurity that can be disproportionately experienced with age as a factor.
14b	What existing evidence (either presumed or otherwise) do you have for this?	United Kingdom Food Security Report 2021: Theme 4: Food Security at Household Level - GOV.UK (www.gov.uk)		
15a	Could the policy or project have the potential to affect individuals or communities on the basis of religious belief differently in a	Y	N	Accessibility to food options will still be made available on request.

	negative way?			
15b	What existing evidence (either presumed or otherwise) do you have for this?			
16a	Could this policy or project have the potential to affect individuals on the basis of gender reassignment differently in a negative way?	Y	N	Accessibility to food options will still be made available on request.
16b	What existing evidence (either presumed or otherwise) do you have for this?			
17a	Could this policy or project have the potential to affect individuals on the basis of marriage and civil partnership differently in a negative way?	Y	N	Accessibility to food options will still be made available on request.
17b	What existing evidence (either presumed or otherwise) do you have for this?			
18a	Could this policy or project have the potential to affect individuals on the basis of pregnancy and maternity differently in a negative way?	Y	N	Accessibility to food options will still be made available on request.
18b	What existing evidence (either presumed or otherwise) do you have for this?			

19	Could any negative impacts that you identified in questions 10a to 15b create the potential for the policy to discriminate against certain groups on the basis of protected characteristics?	Y	N	No negative impacts have been identified.
20	Can this negative impact be justified on the grounds of promoting equality of opportunity for certain groups on the basis of protected characteristics? Please provide your answer opposite against the relevant protected characteristic.	Y	N	Race: Sex: Disability: Sexual orientation: Age: Gender reassignment: Pregnancy and maternity: Marriage and civil partnership: Religious belief:
21	How will you mitigate any potential discrimination that may be brought about by your policy or project that you have identified above?	N/A		
22	Do any negative impacts that you have identified above impact on your service plan?	Y	N	

Signed by completing	
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officer	
Signed by Service Lead or Corporate Head of Service	